



Notice of meeting of

Shadow Executive

To: Councillors Scott (Chair), Fraser, Gunnell, Horton, King, Looker, Merrett, Potter and Simpson-Laing

Date: Wednesday, 14 November 2007

Time: 3.15 pm

Venue: The Guildhall, York

AGENDA

1. **Declarations of Interest**

At this point, Members are asked to declare any personal or prejudicial interests they may have in the business on this agenda.

2. **Exclusion of Press and Public**

To consider excluding the public and press from the meeting during consideration of any exempt information as detailed on the agenda for the Executive meeting to be held on 20 November 2007, under Schedule 12A to Section 100A of the Local Government Act 1972, as amended by the Local Government (Access to information) (Variation) Order 2006.

3. **Minutes** (Pages 1 - 4)

To approve and sign the minutes of the Shadow Executive meeting held on 31 October 2007.

4. **Public Participation**

At this point in the meeting members of the public who have registered their wish to speak regarding an item on the agenda or an issue within the Shadow Executive's remit can do so. The deadline for registering is Tuesday 13 November 2007, at 5.00 pm.

5. Executive Meeting on 20 November 2007 - Calling-in

To consider the items on the agenda for the Executive meeting to be held on 20 November 2007, and to take a decision on whether to call-in any of these items.

Please note that the reports relating to these items will be published on the Council's website on Friday 9 November 2007. The website address is **www.york.gov.uk** Copies of the Executive agenda and reports are also available for viewing at public libraries in York and can be obtained by telephoning Democracy Support Group on York (01904) 551088.

6. Any Other Matters which the Chair decides are urgent under the Local Government Act 1972.

Democracy Officer:

Name: Tracy Johnson

Contact details:

- Telephone – (01904) 551031
- E-mail – tracy.johnson@york.gov.uk

For more information about any of the following please contact the Democracy Officer responsible for servicing this meeting:

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports

Contact details are set out above.

About City of York Council Meetings

Would you like to speak at this meeting?

If you would, you will need to:

- register by contacting the Democracy Officer (whose name and contact details can be found on the agenda for the meeting) **no later than 5.00 pm** on the last working day before the meeting;
- ensure that what you want to say speak relates to an item of business on the agenda or an issue which the committee has power to consider (speak to the Democracy Officer for advice on this);
- find out about the rules for public speaking from the Democracy Officer.

A leaflet on public participation is available on the Council's website or from Democratic Services by telephoning York (01904) 551088

Further information about what's being discussed at this meeting

All the reports which Members will be considering are available for viewing online on the Council's website. Alternatively, copies of individual reports or the full agenda are available from Democratic Services. Contact the Democracy Officer whose name and contact details are given on the agenda for the meeting. **Please note a small charge may be made for full copies of the agenda requested to cover administration costs.**

Access Arrangements

We will make every effort to make the meeting accessible to you. The meeting will usually be held in a wheelchair accessible venue with an induction hearing loop. We can provide the agenda or reports in large print, electronically (computer disk or by email), in Braille or on audio tape. Some formats will take longer than others so please give as much notice as possible (at least 48 hours for Braille or audio tape).

If you have any further access requirements such as parking close-by or a sign language interpreter then please let us know. Contact the Democracy Officer whose name and contact details are given on the order of business for the meeting.

Every effort will also be made to make information available in another language, either by providing translated information or an interpreter providing sufficient advance notice is given. Telephone York (01904) 551550 for this service.

যদি যথেষ্ট আগে থেকে জানানো হয় তাহলে অন্য কোন অর্ধাতে তথ্য জানানোর জন্য সব ধরনের চেষ্টা করা হবে, এর জন্য দরকার হলে তথ্য অনুবাদ করে দেয়া হবে অথবা একজন দোঅবী সরবরাহ করা হবে। টেলিফোন নম্বর (01904) 551 550।

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Holding the Executive to Account

The majority of councillors are not appointed to the Executive (38 out of 47). Any 3 non-Executive councillors can 'call-in' an item of business from a published Executive (or Executive Member Advisory Panel (EMAP)) agenda. The Executive will still discuss the 'called in' business on the published date and will set out its views for consideration by a specially convened Scrutiny Management Committee (SMC). That SMC meeting will then make its recommendations to the next scheduled Executive meeting in the following week, where a final decision on the 'called-in' business will be made.

Scrutiny Committees

The purpose of all scrutiny and ad-hoc scrutiny committees appointed by the Council is to:

- Monitor the performance and effectiveness of services;
- Review existing policies and assist in the development of new ones, as necessary; and
- Monitor best value continuous service improvement plans

Who Gets Agenda and Reports for our Meetings?

- Councillors get copies of all agenda and reports for the committees to which they are appointed by the Council;
- Relevant Council Officers get copies of relevant agenda and reports for the committees which they report to;
- Public libraries get copies of **all** public agenda/reports.

City of York Council

Committee Minutes

MEETING	SHADOW EXECUTIVE
DATE	31 OCTOBER 2007
PRESENT	COUNCILLORS SCOTT (CHAIR), FRASER, GUNNELL, KING, MERRETT, POTTER AND SIMPSON-LAING
APOLOGIES	COUNCILLORS HORTON AND LOOKER

84. DECLARATIONS OF INTEREST

Members were invited to declare at this point in the meeting any personal or prejudicial interests they might have in the business on the agenda.

Cllr Potter declared a personal non prejudicial interest in Executive Agenda Item 7 (Selection of a Preferred Discus Bungalows Re-development Partner - Minute 90 refers) as a member of the Project board.

Cllrs King and Simpson-Laing each declared a personal and prejudicial interest in Executive Agenda Item 7 (Selection of a Preferred Discus Bungalows Re-development Partner - Minute 90 refers) as members of the Planning Committee which was likely to deal with any planning application submitted. Both left the room during consideration of this item and did not take part in the discussion or decision thereon.

85. MINUTES

RESOLVED: That the minutes of the last meeting held on 17 October 2007 be approved and signed as a correct record.

86. EXCLUSION OF PRESS AND PUBLIC

RESOLVED: That the press and public be excluded from the meeting during consideration of the following:

Annexes 1, 2 and 4 to Executive Agenda Item 7 (Selection of a Preferred Discus Bungalows Re-development Partner – Minute 90 refers), on the grounds that they contain information relating to the financial or business affairs of any particular person. This information was classed as exempt under paragraph 3 of Schedule 12A to Section 100A of the Local Government Act 1972 (as revised by The Local Government (Access to Information) (Variation) Order 2006).

87. PUBLIC PARTICIPATION

It was reported that there had been no registrations to speak under the Council's Public Participation scheme.

88. EXECUTIVE FORWARD PLAN

The Shadow Executive made the following comments on the Forward Plan at page 15 of the papers circulated for the Executive meeting to be held on 6 November 2007:

The Shadow Executive:

- *reiterated their comments about the need to show those reports that had slipped and the rescheduling, especially the Thin Client Management Arrangements report;*
- *expressed concern about the work plan of the Executive being properly managed;*
- *agreed to provisionally request officers for the following items on the Executive Forward Plan:*

Executive on 20 November

- *CPA Inspection – Self Assessment*
- *Race Course Lease Review*
- *Review & Strategy for the Commercial Property Portfolio*
- *Report of the Future York Group*

Executive on 4 December

- *Review Report – Housing (affordable and social)*
- *Administrative Accommodation Review: End of Stage Update Report*
- *Energy and Water Management – Policy & Practice/ Sustainability in Design*
- *Reducing the Maintenance Backlog*

89. CITY OF YORK LOCAL DEVELOPMENT FRAMEWORK - ADOPTION OF THE STATEMENT OF COMMUNITY INVOLVEMENT

The Shadow Executive considered a report which was listed as item 6 on the agenda for the Executive meeting on 6 November 2007, at page 19. The report presented information on the findings of the Inspector who examined York's Statement of Community Involvement (SCI) and asked the Executive to recommend the amended SCI to Full Council for formal adoption.

Having discussed the issues set out in the report, the following comments were agreed:

The Shadow Executive:

- *welcomed the report and appreciated the hard work by all those involved;*

- *supported the recommendation.*

RESOLVED: (i) That the Executive be asked to take the above comments into account when considering this item.

(ii) That the item not be called in.

90. SELECTION OF A PREFERRED DISCUS BUNGALOWS RE-DEVELOPMENT PARTNER

The Shadow Executive considered a report which was listed as item 7 on the agenda for the Executive meeting on 6 November 2007, at page 101. The report detailed the bids that had been received by organisations interested in being selected as the development partner for the Discus Re-development Project and sought approval for a preferred development partner to purchase the sites and work with the residents, the Project Board, the Council, and the wider community to re-develop the three Discus sites at St Anne's Court / Horsman Avenue, Regent Street and Richmond / Faber Street.

Having discussed the issues set out in the report, the following comments were agreed:

The Shadow Executive:

- *supported the recommendation;*
- *noted the time line of development had been adjusted to avoid multiple moves;*
- *recommended that the project board remained to continue to monitor and support the implementation of the project.*

RESOLVED: (i) That the Executive be asked to take the above comments into account when considering this item.

(ii) That the item not be called in.

91. REFERENCE REPORT: NATIONAL SERVICE PLANNING REQUIREMENTS FOR ENVIRONMENTAL HEALTH AND TRADING STANDARDS SERVICES

The Shadow Executive considered a report which was listed as item 8 on the agenda for the Executive meeting on 6 November 2007, at page 137. The report asked Members to consider a recommendation, referred to the Executive by the Executive Member for Neighbourhood Services, to approve the Council's environmental health and trading standards service plans.

Having discussed the issues set out in the report, the following comments were agreed:

The Shadow Executive:

- *agreed the recommendation.*

RESOLVED: (i) That the Executive be asked to take the above comments into account when considering this item.

(ii) That the item not be called in.

92. CHAIR'S REMARKS

The Chair requested that a report be brought to Shadow Executive on 28th November looking at the possibilities around Neighbourhood Management. It was requested that the report addressed the following:

- The possibilities for increasing localisation and devolvement of services into communities at local ward level with appropriate monitoring and reporting to local communities
- Draft Neighbourhood charter or action plans
- Citywide consultation and engagement provisions needed to ensure delivery meets local expectations

RESOLVED: That the Director of Neighbourhood Services be requested to provide a report on Neighbourhood Management to Shadow Executive on 28th November 2007.

REASON: To inform the Shadow Executive about the possibilities around Neighbourhood Management

Cllr D Scott,
Chair

[The meeting started at 3.15 pm and finished at 3.25 pm].